

TRAFFORD COUNCIL

Report to: STAR Procurement Joint Committee
Date: 20th July 2016
Report for: Information
Report author: Sharon Robson, Director of Procurement & Peter Carr,
Finance Manager

STAR Revenue Budget Monitoring Report – Period 1 - 2 2016/17

1 Outturn

- 1.1 The approved net expenditure revenue budget for the year is £1,304k and the forecasted outturn at Period 2 (April to May 2016) is £1,304k, i.e. spend is currently forecast to be as budgeted for the year.
- 1.2 The budget has been realigned to reflect the revised staffing establishment planned for the year. The staffing budget has increased by £6k, with the transport budget reduced by the same amount to keep the overall budget the same as approved in February 2016.
- 1.3 The STAR earmarked reserve has a balance of £131k carried forward from previous year which be utilised to support future procurement related activity. There are currently no commitments against this reserve.

2 Summary of Variances for the Year

- 2.1 There are no forecasted variances to report at this early stage of the financial year. A summary of the budget, spend to date and forecasted spend is detailed Appendix 1.

STaR Procurement Service Budget Monitoring
April 2016 - May 2016 Period 1-2

Appendix 1

	Original Full Year Budget £000's	Revised Full Year Budget £000's	Total Months 1 to 2 £000's	Projection Months 3 to 12 £000's	2016/17 Forecasted Outturn £000's	Over / (Under) Spend for Year £000's
Employees	1,122	1,128	171	957	1,128	0
Agency	0	0	0	0	0	0
Training	21	21	0	21	21	0
Staff Advertising	5	5	0	5	5	0
TOTAL EMPLOYEE COSTS	1,148	1,154	171	983	1,154	0
Premises	2	2	0	2	2	0
Transport	18	12	2	10	12	0
Equipment	1	1	0	1	1	0
Catering	4	4	0	4	4	0
Office Equipment	3	3	1	2	3	0
Consultants/Training Fees	10	10	0	10	10	0
ICT Costs including telephones	17	17	1	16	17	0
Subscriptions	14	14	1	13	14	0
Other	2	2	1	1	2	0
RUNNING COSTS	71	65	6	59	65	0
SUPPORT SERVICES COSTS	105	105	0	105	105	0
TOTAL EXPENDITURE	1,324	1,324	177	1,147	1,324	0
External Income	(20)	(20)	(20)	0	(20)	0
TOTAL INCOME	(20)	(20)	(20)	0	(20)	0
NET EXPENDITURE	1,304	1,304	157	1,147	1,304	0

STaR Reserve 2016/17	
Balance 1st April 2016	131
Forecast Additional Spend 2016/17	0
Balance 31st March 2016	131